

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF SEPTEMBER 10 – 14, 2012

MONDAY, SEPTEMBER 10, 2012

*10:00 a.m.	Transportation Coordinating Committee	GB Metro Transportation Ctr 901 University Avenue Clarion Hotel 200 Main Street Room 391, Northern Building 305 E. Walnut Street
*11:30 a.m.	Harbor Commission	Room 200, Northern Building 305 E. Walnut Street
*4:30 p.m.	Board of Adjustment	
*5:30 p.m.	Executive Committee	

TUESDAY, SEPTEMBER 11, 2012

*1:30 p.m.	Local Emergency Planning Committee	Emergency Operations Ctr 3030 Curry Lane
*5:00 p.m.	Board of Health	2 nd Floor, Health Department 610 S. Broadway Street

WEDNESDAY, SEPTEMBER 12, 2012

(No Meetings)

THURSDAY, SEPTEMBER 13, 2012

(No Meetings)



GO PACK GO!

FRIDAY, SEPTEMBER 14, 2012

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE

Monday, September 10, 2012

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Diana Brown	_____	Sandy Popp	_____
Brandon Cooper	_____	Cole Runge	_____
Pat Finder-Stone	_____	Mary Schlautman	_____
Chris Hasselbacher	_____	Julie Tetzlaff	_____
Kathy Hillary	_____	Derek Weyer	_____
George Jackson	_____	Tina Whetung	_____
Debbie Johnson	_____	John Withbroe	_____
Patty Kiewiz	_____	Vacant – BC Exec.	_____
Byia Martin	_____	Vacant – BC Board	_____
Barbara Natelle	_____	Vacant – BC Human Svcs	_____

ORDER OF BUSINESS

1. Approval of the June 11, 2012, Transportation Coordinating Committee meeting minutes.
2. Discussion of the development process for the 2013 Coordinated Public Transit-Human Services Transportation Plan for Brown County.
3. Discussion and possible action concerning the development of a letter of appreciation to Congressmen Reid Ribble and Tom Petri for their work on the public transportation elements of Moving Ahead for Progress in the 21st Century (MAP-21).
4. Round robin discussion about paratransit service.
5. Other matters.
6. Adjourn.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY 4:00 P.M. ON THE FRIDAY BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

INTERIM PORT & SOLID WASTE DIRECTOR

- PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION
*** Monday, September 10 – 11:30 am**
Clarion Hotel, 200 Main Street, Green Bay, WI

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – July 23, 2012 Meeting Minutes
5. Cat Island Chain Restoration Project
 - a. GLRI Access Road Project – *Update*
 - b. WDOT Stone Bid #2 – *Update*
 - c. Aerial Photography - *Update*
 - d. Groundbreaking Ceremony for Brown County/Corps Project – *Update*
6. Renard Island Closure – *Update*
7. 1445 Blysby Avenue – *Update*
8. Director's Report
9. Tonnage Report – *Request for Approval*
10. Audit of Bills – *Request for Approval*
11. Such Other Matters as Authorized by Law
12. Adjourn

Dean R. Haen – Interim Director
Port & Solid Waste Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Solid Waste Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made.

Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda

PUBLIC NOTICE

Notice is hereby given that a public hearing will be held before the Board of Adjustment ("Board"), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 10th day of September, 2012, at 4:30 p.m. on an appeal taken by Dale Liebergen denying his request to construct a residence 45 feet from the ordinary high-water mark of a tributary to Plum Creek. This appeal was previously tabled at the August 13, 2012 Board of Adjustment meeting and the property at issue is located in the SW¼, SW¼, S10, T21N, R19E in the Town of Wrightstown on N.E.W. Road, Parcel # W-42 ("Property").

In advance of the aforementioned hearing, but on that same 10th day of September, 2012, the Board will conduct an onsite inspection of the Property so as to gain a better understanding of the physical limitations with the proposed development. The approximate time of the site visit will be 2:30 p.m. and shall be open to the public.

All persons interested are further invited to attend said hearing and be heard or to provide written comments to the Brown County Planning and Land Services Department, 305 E. Walnut Street, Green Bay, WI 54301 prior to September 10, 2012.

The Board will accept and review all pertinent information relative to the above listed item(s) during open session of the September 10, 2012 public hearing. The Board may, if deemed necessary upon a motion duly made and carried, then convene in closed session to confer with legal counsel for the Board on said appeal as well as the DNR's objection thereto, pursuant to Section 19.85(1)(g) of the Wisconsin Statutes, which provides that a closed session may be held for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. In the event that the Board convenes in

closed session, it will immediately thereafter reconvene in open session to further deliberate, if necessary, and render a decision on said appeal, provided that all appropriate information is available.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of any person wishing to attend who because of disability requires special accommodation through appropriate aids and services. Call (920) 448-6480 for arrangements.

Dated this 26th day of August and 2nd day of September, 2012.

Brown County Board of Adjustment
Allan Duchateau
Bill Ullmer
Richard Huxford
Vacant-Alternate

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221
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EXECUTIVE COMMITTEE

Tom Lund, Chairman
Patrick Moynihan, Jr., Vice-Chairman
Steve Fewell, Patrick Wetzel, Patrick Evans
Bernie Erickson, Patrick Buckley

EXECUTIVE COMMITTEE
Monday, September 10, 2012
5:30 p.m.
Room 200, Northern Building
305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of August 6, 2012.

Communications

1. Communication from Supervisor Moynihan re: Request approval of amending Brown County Code of Ordinances 2.13 (5)(f) to delete "and discussion pertinent to the subject matter." *July Motion: Hold for 60 days.*
2. Communication from Supervisor Fewell re: To reduce all fees for Senior Citizens that Brown County charges by 33% including golf course, zoo, museum, Frisbee golf, rental fees, Register of Deeds, Medical Examiner fees, all County Clerk fees, including boat launch fees to honor all Senior Citizens in Brown County. *Held for one month.*
3. Communication from Supervisor Vander Leest, Van Dyck, and Steffen re: Request to the Brown County Executive to prepare a budget for 2013 that freezes or lowers property taxes for Brown County taxpayers. *Aug Motion: To forward to Corp Counsel to draft a resolution as stated wishes and bring back at next Exec Cmte mtg.*
4. Communication from Supervisor Hopp re: Request that ALL standing committees and boards responsible to the Brown County Board shall be required to file and post the minutes from their meetings within 24 hours of adjournment. *Referred from August County Board.*
5. Communication from Supervisor Erickson re: To have Karl Fleury and Shelly Nackers report to Executive Committee to discuss why hiring hasn't kept up during the last 20 months and explain why employees can't work within the County's scheduled work week. *Referred from August County Board.*
6. Communication from Supervisor De Wane re: To have staff meet with representatives from Green Bay to discuss alternatives for the future of the Brown County Library and bring their findings to the Executive Committee, whether it is a partnership or finding a new location or building a new library, etc. *Referred from Sept Ed & Rec Cmte.*

Legal Bills

7. Review and Possible Action on Legal Bills to be paid.

Referred from Administration Committee

8. Discussion of the Chapter 4 modifications and the effects on departments that operate 24hours per day, seven days per week. *June Motion: To approve Chapter 4 as amended and have the County Executive continue to work with the Sheriff/Communication Center Director with the 24/7 operations and come back in September.*

Reports

9. County Executive Report

- a) Budget Status Financial Report for July, 2012.

10. Internal Auditor

- a) Presentation of 2011 Comprehensive Annual Financial Report, Federal Awards and State Financial Assistance Report and Management Communications by Schenck, SC.
- b) Request for Proposal (RFP) for Auditing Services for Brown County Board – Project #1645.
- c) Other.

11. Labor Attorney Report

- a) Employee Handbook.
- b) County Board Referral – Public Safety / Corrections Resolution.

Vacant Budgeted Positions (Request to Fill)

- 12. Health Department – Public Health Nurse: Vacated on 8/10/12.
- 13. Human Services – Social Worker/Case Mgr.-Child Protection, Intake/Ongoing: Vacated on 8/20/12.
- 14. Public Works Department – Business Manager: Vacated on 8/15/12.

Resolutions, Ordinances

- 15. Resolution Granting Authority to Pay Additional Compensation to Brown County Employees.
Referred from August County Board.
- 16. Resolution re: Change in Table of Organization Human Services (Psychiatric Nurse).
- 17. Resolution Asking Brown County Housing Authority Take Immediate Action to Stabilize the Situation with Integrated Community Solutions.

Closed Session

- 18. A closed session pursuant to Wis. Stats. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Labor negotiations)"
- 19. Convene in Closed Session to discuss and confer with Corporation Counsel in regards to Civil Action No. 12-C-633 entitled GetMOR Enterprises, LLC v. Brown County, pursuant to Wis. Stat. § 19.85(1)(g) "any meeting of a governmental body may be convened in closed session for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."

Other

- 20. Such other matters as authorized by law.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



Brown County, Wisconsin
**Local Emergency Planning
Committee**

"A Plan for Hazardous Materials"
3030 Curry Lane
Green Bay, WI 54311
(920) 391-7431 FAX (920) 391-7435

LEPC AGENDA

September 11th, 2012

**Brown County Emergency Operations Center
1:30 pm**

NOTICE OF PUBLIC MEETING:

The regular meeting of the Brown County Local Emergency Planning Committee will be held on Tuesday, September 11th 2012 1:30 pm at Brown County Emergency Management offices 3030 Curry Lane Green Bay, WI 54311. The Agenda is as follows:

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes**
4. **LEPC Member Round Table**
5. **Committee Reports**
 - a. PIE
 - b. Executive Committee
 - c. Planning Committee
6. **Other Reports:**
 - a. ARES/RACES
 - b. Recent Spills
 - c. EM Report
 - d. Public Private Partnership Report
7. **New Business**
 - Mapping on County Website
8. **Public Comment**
9. **Such other matters as authorized by law**
10. **Adjourn**

Brown County, Wisconsin
Local Emergency Planning Committee
"A Plan for Hazardous Materials"
3030 Curry Lane
Green Bay, WI 54311
Phone: (920)391-7431
FAX (920) 391-7435

**BROWN COUNTY BOARD OF HEALTH
TUESDAY, September 11, 2012
5:00 PM**

Brown County Health Department (BCHD)
610 South Broadway Street
Second Floor Conference Room
Green Bay, WI 54303

AGENDA

1. Call to Order and Introductions
2. Approval / Modification of the Agenda
3. Approval of Minutes of July 17, 2012
4. Discussion Regarding Odor Ordinance: Interpretation Related to Staff Ability to File Complaint When Odor Detected Independent of Citizen Complaint
5. Discussion Regarding Development of Low Frequency Noise Ordinance
6. Presentation of Lifecourse Theory Model: Nicci Beeck (Health Educator, BCHD)
7. Odor Complaints
8. Correspondence Received
9. Director's Report
10. All Other Business Authorized by Law
11. Adjournment / Next Meeting November 13, 2012

Please RSVP attendance to Juli Gray at 448-6405 no later than 4:30 PM Friday, September 7, 2012. Thank-you!

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.



SEPTEMBER 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5 Public Safety 5:30 pm	6 Ed & Rec 5:30 pm	7	8
9 	10 Executive Cmte 5:30 pm	11	12	13 	14	15
16	17	18 Vets Recognition Subcommittee 5:00 pm	19 EMS 1:30 pm Board of Supervisors 7:00 pm	20 Facility Master Plan SubCommittee 5:00 pm	21	22 <i>Autumn begins</i>
23	24 Land Con 6 pm Plan Dev & Trans 6:30 pm	25 Crim. Justice Coord. Board 3:30 pm	26 Human Svc 6:00 pm	27 Admin 5:00 pm	28	29
30 						



OCTOBER 2012

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Public Safety 5:30 pm	4 Ed & Rec 5:30 pm	5	6
7	8 Executive Cmte <i>Tentative- Columbus Day</i> 5:30 pm	9	10	11	12	13
14	15	16 Vets Recognition Subcommittee 5:00 pm	17 Board of Supervisors 7:00 pm	18 Facility Master Plan SubCommittee 5:00 pm	19	20
21	22 Land Con 6 pm Plan Dev & Trans 6:30 pm <i>Budget Mtg</i>	23 Human Svc <i>Budget Mtg</i> 5:30 pm @ ASPIRO	24	25 Admin <i>(Budget-Tentative)</i> 5:00 pm	26	27
28 	29 Executive Cmte <i>Budget Mtg</i> 5:30 pm	30 Crim. Justice Coord. Board 3:30 pm	31  HALLOWEEN			

BROWN COUNTY COMMITTEE MINUTES

- **Board of Health (May 8, 2012).**
- **Harbor Commission (June 18, 2012).**
- **Planning Commission Board of Directors (August 1, 2012).**

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, May 8, 2012
5:00 PM



Present: J. Tibbetts, MD, Harold Pfothhauer, Audrey Murphy, Patti Bacelis-Leon, Don Murray, Joe VanDeurzen

Staff Present: Judy Friederichs, Dale Schmit, Craig Kratcha, John Paul, Chrystal Woller

Guests Present: Tony Lawrence, Plant Manager for Sanimax

1. CALL TO ORDER, INTRODUCTIONS AND APPOINTMENT STATUS

Judy introduced the new Nurse Manager, Chrystal Woller. Chrystal said that she had worked for several years in public health in Oneida County and then three years in rural Iowa. She is from central Wisconsin and is excited to be back in Wisconsin.

Board members and staff introduced themselves.

Judy reported that Carole Andrews did not win re-election to the County Board so is no longer a member of the Board of Health. She sent Carole an email and card thanking her for her service.

Judy is waiting for word from the County Executive regarding appointment of a new County Board member to the Board of Health.

2. APPROVAL / MODIFICATION OF THE AGENDA

MOTION: To change the agenda to combine items 4 and 6.

Tibbetts / Van Deurzen

MOTION CARRIED

3. APPROVAL OF MINUTES OF March 13, 2012

MOTION: To approve.

Van Deurzen / Pfothhauer

MOTION CARRIED

4. WIND TURBINE-RELATED ACTIVITY UPDATE
6. CORRESPONDENCE RECEIVED

Judy distributed copies of the noise ordinance for the board's reference during the discussion.

Audrey told board members that Mr. and Mrs. Capelle attended the March meeting. Their complaint was that the wind turbine near their home may be exceeding the limits of the noise ordinance. They asked that the Health Department measure the noise from that turbine.

Craig Kratcha presented the report from his visit to the Capelles. The report shows that the maximum nighttime limits allowed by the noise ordinance were exceeded. Craig contacted Duke Energies to inform them of the violation. Their response is included in the packet that Craig distributed to the board. John Leutscher concurred with Duke Energies' argument that Brown County cannot regulate the noise levels because they have a conditional permit with the Town of Glenmore.

Board members discussed the problem of ambient noise in the area. Craig stated that the noise of trees, etc. is louder than the turbines. At the time he tested the noise, however, there was very little ambient noise.

Dr. Tibbetts stated that the conditional permit comes up for review at its five year anniversary this month. Audrey stated that the Town of Glenmore does have the ability, according to the language of the permit, to compel Duke Energies to address this problem at the time the permit is to be renewed.

Craig pointed out the paragraph in state statute #66 that Duke Energies used in their argument that Brown County does not have jurisdiction over them. As the rules are written, there is nothing Brown County can do to regulate existing wind farms – but a revision of the county's noise ordinance may give the county more regulatory power over the placement of wind projects. However, any municipality can adopt their own regulations that would supersede our county ordinances.

Dr. Tibbetts stated that at some point the issue of infrasound / sub-sound needs to be addressed. If and when that time comes, it would be appropriate to call on Rick James, who has done measurements at some of the homes of people affected by this sound, to give his input. Craig stated that such an ordinance would work for noise that is not emitted by wind turbines. Anything more restrictive than PSC 128 would have to go through the Wind Siting Council.

Audrey proposed completing the rest of the agenda and then come back to this issue at the end of the meeting. Joe stated that we need guidance from Corporation Counsel. Judy stated that the Corporation Counsel position is now vacant – John Leutscher left the county in April.

Regarding Correspondence Received:

Judy has communicated with Mark Warner, a toxicologist with the state. He provided a response to the resolution that was sent from the Board of Health via the County Board. Judy distributed a copy of the final resolution to board members as it had changed before it was approved by the County Board. The final version was not sent to the State Department of Health – Judy has forwarded it to them. Judy has not yet heard back from Mark Warner.

Judy had a phone call and letter (copies distributed to BOH members) from the St.Croix County Health and Human Services Board. The letter is a statement of support for Brown County's resolution. They have also petitioned the state for a health study for Forest County. They do not currently have a wind farm but are looking ahead to future projects that have been proposed.

Dr. Tibbetts has corresponded with people from San Diego and Denmark regarding this issue. The physician from Denmark (Maurice Johansson) agreed with Dr. Tibbetts that there is not enough awareness of this issue among physicians in either Europe or the U.S.

Judy has corresponded with Dr. Nina Pierpont regarding her interest in the resolution.

Audrey stated that it is interesting that the Brown County Board of Health is the only body that has at least raised awareness as to the need to look into the health effects of wind turbines. She read the formal request to the state for a health study regarding this issue. She stated that the board needs to raise awareness that people need to report symptoms to their doctors; and that doctors need to report those symptoms to the state Department of Health or to the Board of Health who will pass those reports on.

Dr. Tibbetts informed the board that the Capelles moved out of their home two weeks ago.

5. ODOR COMPLAINTS

John stated that there have been two verified odor complaints since the last meeting. John introduced Tony Lawrence from Sanimax.

Tony stated that Sanimax is nearing the end of the capital phase of a project to improve operations. This investment included the installation of a new evaporator and two new scrubbers. The building is now sealed and the new scrubbers are running. This was a very complicated project that involved opening parts of the building to make way for this new equipment. Stacks will be raised from 90 to 130 feet. The new evaporator will also allow for increased capacity and faster processing of raw product – preventing a backup of raw material in the yard. This has been a 2.5 year project at a price of 12 million dollars.

Dr. Tibbetts said that he lives in the Sanimax area and is still smelling odors – he asked if this will be fixed. Tony said that they are going to do stack testing in conjunction with the DNR and Johnson-Diversy regarding those cooking odors. The increased height of the stacks should help, but there may also be further improvements needed with their incinerating and air-handling equipment.

Tony said that he is working with Dale Schmit and Greg, the owner of Green Bay Converting to try to resolve their concerns regarding odor at their facility. He stated that he cannot promise that there will never be odors emitted by Sanimax as they are in the business of processing a product that smells, but they will continue to do everything they can to reduce the odor emitted in the community.

Joe stated that the lost of trees due to road construction could have had some effect on the odors from the yard. Tony said that they will be replanting once the construction is completed.

Audrey thanked Tony for Sanimax's efforts.

7. DIRECTOR'S REPORT

Judy said that all vacant positions have been filled. Andrea Dorn is the most recent new employee – a nurse with no public health experience, but with broad nursing experience. Lisa Hodgins is the new sanitarian with experience in that position in Outagamie County. Lisa's position is 75% and may increase to 100% pending our review of this year's fee revenue. Finally, Cindy Trick is a part-time public health nurse with experience in Brown County before the merger with Green Bay.

Communicable Disease Report:

Judy reported on four active cases of TB. One in a 69-year-old male with pulmonary TB. He is Rifampin-resistant and has kidney disease and cancer. He has provided childcare for his 2 young grandchildren who are

being treated prophylactically. Follow-up has been done with 200 healthcare providers who had been in contact with him, 6 of whom have converted.

The second case is in a 1-year-old child. Staff are providing directly-observed medications five days a week until March.

The third is a 73-year-old male who is still in isolation. He is multiple-drug-resistant and has Hepatitis C. He will be on medication for up to two years. Much intense follow-up with family members is taking place. 7 of 10 family members have converted. Staff are working with Texas Heartland due to the complexity of these cases.

The fourth is an 81-year old who will be on medications until September. Two family members have converted and are being treated.

Pertussis cases increased in April with 21 suspect and confirmed cases. There were 4 confirmed cases in March and 6 positive labs in May. The range of ages is 6 months to 37 years, including a pregnant woman and 4 babies. Many letters have gone out to schools regarding alerting parents to symptoms to watch for. The pertussis rate in Brown County is not among the highest in the state. The majority of suspect and positive cases have been immunized.

Judy distributed copies of the most recent provisional communicable disease data.

Judy stated that the county health rankings were released in April. There was not a huge change from 2011. She distributed a summary of the 2011 and 2012 results for board members to review and discussed some of the more significant factors relating to Brown County.

Judy has a meeting coming up with a Human Services committee member from De Pere.

The Facilities Plan committee is looking at possible locations for the Health Department. Judy and staff met with staff from the Planning Department regarding GIS mapping of where clients are coming from and where our staff are going to do their work. This will potentially help the Facilities Plan committee find the best location.

There are quite a few student involvements planned. One is an AHEC intern who will be working with the Environmental division; another is a third-year medical student who will spend 24 hours on a project with the nursing division; the third is a St. Norbert student who will be spending 20 hours a week during the fall and spring semesters. This student is a

psychology/sociology major who is interested in more macro-level experiences.

The preparedness annual partner update will be held on June 5th at the Tundra Lodge, 11:30 to 1:30. This year the group will look at the recent vulnerability update.

8. ALL OTHER BUSINESS AUTHORIZED BY LAW

John Paul asked Judy to report on a tattoo establishment that almost had their license pulled by the Health Department and the state. The owner however has resolved several of the issues of concern, so they have been given another chance. Staff will continue to monitor this operator closely.

9. ADJOURNMENT / NEXT MEETING

The next meeting is scheduled for July 17th. There should be 2013 budget information ready for review at that time.

Audrey asked the board what should be the next step on the wind turbine issue. Board members discussed the issue of local ordinances being prohibited from making any rules that are more restrictive than the state's rules. Joe stated that he believes only zoning rules could be used to control wind turbine siting locally. Audrey suggested discussing this issue again at the next meeting.

MOTION: To adjourn at 7:05 PM Van Deurzen / Pfotenhauer

MOTION CARRIED

10. PRESENTATION: COMMUNITY HEALTH IMPROVEMENT PROCESS (CHIP)

This presentation will be moved to the July meeting.

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN HAEN

INTERIM PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, June 18, 2012**
Clarion Hotel, 200 Main St., Green Bay, WI

- 1) The meeting was officially called to order by President McKloskey at 11:03 am.
- 2) Roll Call:

Present: President Neil McKloskey
Vice-President Craig Dickman
Commissioner Tom Klimek
Commissioner Hank Wallace
Commissioner Bernie Erickson
Commissioner John Hanitz
Commissioner Greg Flisram
Commissioner Ron Antonneau



Excused: Commissioner Bill Martens

Also Present: Dean Haen, Brown County P&SW
Mark Walter, Brown County P&SW

3) Approval/Modification – *Meeting Agenda*

A motion to approve the agenda was made by Craig Dickman and seconded by Tom Klimek. Unanimously approved.

4) Approval/Modification – *March 14, 2012 Meeting Minutes*

A motion to approve the minutes of March 14, 2012 was made by John Hanitz and seconded by Craig Dickman. Unanimously approved.

5) Cat Island Chain Restoration Project

a.) GLRI Access Road Project - Update

Mark Walter explained that on Monday, May 20th construction started on the access road was completed the first week. The first layer of core stone up to Station 39+18 (3,900 feet) was

completed without any problems. Next week (June 25th) they will start laying the armor stone. The three month project is almost half done this first month. The Contractor has had anywhere between 10 and 20 trucks running out at the site. Rock is coming from Peter's Abrams Quarry which is 30 miles up the road for the core stone. When they get to the armor stone they will be taking rock from their Caelwaerts Quarry that meets the Corps specs. The project has been progressing smoothly. The Port's on-site Construction Supervisor went out and met with all of the homeowners and drafted a letter that he presented to them giving contact information. He talked to everyone on the road noting that the family at the end where most of the work is being done have no problems or complaints. The June 18th edition of the Green Bay Press-Gazette had an article with a picture showing the status of the project. As far as financials, the Port has received two bills from Peters and has spent about \$600,000 out of the \$1.3 million. There have been a couple of changes to note. The Corps original plan was to have an access gate at Station 1,872 feet where the water's edge used to be and now it's more like 3,000 feet and the access gate would have been useless. The County decided to move it to the beginning just after the end of the paved road in order to have better control of the whole site. The contract is scheduled to be up September 8th with Peter's and the project appears to be ahead of schedule.

The Port has contracted with Photodynamix; a company that takes oblique aerial photography of the Cat Island, Renard Island and Bayport sites to take aerial images of Bayport, Renard Island and Cat Island.

The villages of Howard and Suamico have been requesting assurances from the County and the Corps that we would return Lineville and Bayshore Roads to good enough shape for them to be used for residential traffic upon completion of each segment of the project. Brown County has provided the villages with a letter stating that at the end of the project the County will fill in any potholes and other damage and make sure during construction the road is maintained in a drivable/safe condition. Prior to starting the project, Brown County did a complete survey and inventory of the road, videoed it, and took approximately 400 pictures of the road surface to document existing conditions. The road has held up well at this time considering the number of trucks traveling along it.

b.) Project Partnership Agreement and Resolution - *Request for Approval*

Dean Haen reviewed the Project Partnership Agreement (PPA) with Board members. The PPA defines the relationship that Brown County will have with the Federal Government for the construction of the Cat Island project for which Brown County will be responsible for a 35% cost share of the \$27.9M project. The agreement specifies that the County will be providing stone as in-kind service with special provisions noting that instead of providing the Corps with cash, 25% of the project would be provided in the form of stone, the remaining 10% will be paid in cash. At this time based on the current project costs the Port will owe the Corps \$550,000 over 30 years, payable from future Harbor Fee collections.

The Great Lakes Restoration Initiative Grant of \$1.5M to build the access road ended up building 3,900 feet or 900 more than planned. If the Federal Government can realize the same cost savings, the overall project costs will reduce significantly and may result in no future cash payments.

The PPA and Resolution has already gone to PD&T where it was approved. It will go to County Board Wednesday June 20th.

A motion to approve the Project Agreement and Resolution was made by Ron Antonneau and seconded by Craig Dickman. Unanimously approved.

c.) Cat Island Stone Bid – Update

The bid for the acquisition of stone for the next phase of the Cat Island project was posted a week and a half ago and is due June 20th. The bids have to explain the location of the quarry, how far it is, and what the route is going to be for hauling so the rock costs can be evaluated equally. The quotes will be brought back for future meetings as informational. The Port's initial estimate is that the quotes will \$6 to \$7 million dollars' worth of stone. There are only three or four stone providers in the area that can meet the quantity and rate of production for this project. The armor stone is something that cannot be providing locally. The County's current GLRI project is getting armor stone from the Oconto area.

d.) Cat Island Advisory Team Framework - Update

The DNR permit requires the creation of an advisory team and how it shall function. Current voting members are: Gary VanVreede (U.S. Official Wildlife and Fishing Rep), Dean Haen (Port & Solid Waste), Dave Bowman (Project Engineer from the Army Corp of Engineers), Robert Rosenberg (DNR), and Janet Smith (Citizen Stakeholder). The structure allows for consistency over time with team decisions not being diverted by a single new individual. This is a consensus based decision-making process to collectively manage the Cat Island project for placement of dredge material, invasive plant, mammals, birds, etc.

Ron Antonneau suggested a formal document be placed in the file that states the intentions and understanding of this Harbor Commission with regards to the Advisory Team. The document will also clearly define the term of the Advisory Team as being the date the Island's ownership is transferred from the Corps to Brown County. Haen and Antonneau will work on the document for presentation at the next meeting.

6) Renard Island Construction - Update

Haen went over the Corps draft construction bid with the Corps that morning. The Corps is going to place approximately 130,000 cy of new dredge material under their dredging contract into cell 4 at Bay Port. The same number of cubic yards of dry dredge material will be removed from cell 5 and hauled to Renard as part of closure. The closure plan design has about 330,000 yards of room under the final cap in order to close the island. In order for this to be possible, Brown County will have to waive its tipping fee on placement of the new dredge material. This will result in less revenue in 2012 and less expense over the winter of 2012/13 (2013 budget). This essentially will have no fiscal impact on Brown County because the Corps will be performing duties otherwise performed by the County. In addition, the previously received Renard Island grant dollars performed duties that had been the financial responsibility of the County and for which the County previously received tipping fees for. This will be adjusted for under the next 217 Agreement audit.

This effort demonstrates a creative way of advancing Renard Island closure activities, keeps the project moving forward, and demonstrates further progress to the DNR as the closure deadline of June 2013 approaches. At this time, it seems apparent that the County and Corps will need to request a deadline extension.

7) Beneficial Reuse - Update

The County has a contractor looking at dredge material for the Highway 41 project. The County has spent a lot of time and energy over the last couple of years with Foth identifying materials that could be used for beneficial reuse. Cell 7 has 412,000 yards of material that can be used in the Highway 41 project. The County is now ready to go out and sell to contractors working on the US 41 project. One contractor is looking at the dredge material and hopefully something will happen. Dredge material is dry topsoil that has limited applications since the DNR wants it encapsulated; it can't be put on the surface; for elevated road construction, it can't go under the road but it can go in the piers on each side of the road. It can't be put under the road because it does not have structural properties like sand or clay. The best application is going to be when they do the I-43 interchange, since Bayport can be easily accessed right there. The County has detailed information on the physical characteristics and environmental profile of the material, and will know the DOT and DNR's limits of application. The County should have a letter from the DNR within the next 30 days approving the material.

8) 1445 Blysbey Avenue - Update

The County has permits from the State, City, and County to fill the Blysbey property. Ostrenga starting using it as has the village of Ashwaubenon. A contractor that is going to fill the whole thing up has contacted the County. Brown County Highway is doing some runway work, which includes 10,000 cubic yards of busted concrete to grade, which will be done by fall. The County will have to pay Gerczak to do the leveling which will cost a minimum \$12,000. Next year the County will have to come back and put 6 inches of gravel to smooth out the surface and install a culvert to discharge from the bio filter.

9) Director's Report

Jodi Meyer is the Department's new typist/receptionist. Bill Martens has resigned after 26 years and will be recognized with a plaque for his service next month as a guest at the Commission meeting.

10) Tonnage Report- Request for Approval

There was an article in last week's newspaper about Port tonnage; it was down in April and unclear where it is heading for May. Salt was down due to a milder winter but the Lambeau Project and the Highway 41 project will cause cement to be significantly higher. U.S. Venture will be higher in activity this year too.

A motion to approve the tonnage report was made by Craig Dickman and seconded by Tom Klimek. Unanimously approved.

11) Audit of Bills- Request for Approval

A motion to approve audit of bills was made by Craig Dickman and seconded by Tom Klimek. Unanimously approved.

12) Such Other Matters as Authorized by Law

None at this time.

13) Adjourn

A motion to adjourn was made by Tom Klimek and seconded by Craig Dickman.
Unanimously approved. Meeting adjourned at 12:05 pm.

Neil McKloskey, President
Harbor Commission

Dean Haen, Interim Director
Port & Solid Waste Department

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, August 1, 2012
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.



ROLL CALL:

Paul Blindauer	<u>X</u>	Michael Malcheski	<u>X</u>
James Botz	<u>X</u>	Ken Pabich	<u>X</u>
William Clancy	<u>X</u>	Gary Pahl	<u>X</u>
Norbert Dantinne, Jr.	<u>X</u>	Scott Puyleart	<u>X</u>
Ron DeGrand	<u>X</u>	Dan Robinson	<u>X</u>
Bernie Erickson	<u>X</u>	Alan Swatloski	<u>Abs</u>
Adam Gauthier	<u>X</u>	Ray Tauscher	<u>Exc</u>
Steve Grenier	<u>Exc</u>	Mark Tumpach	<u>X</u>
Phil Hilgenberg	<u>X</u>	Jerry Vandersteen	<u>X</u>
Dotty Juengst	<u>X</u>	Tim VandeWettering	<u>X</u>
Pat Kolarik	<u>X</u>	Dave Wiese	<u>X</u>
Jack Lewis	<u>X</u>	Reed Woodward	<u>Abs</u>

OTHERS PRESENT: Lisa J. Conard, Pat Finder-Stone, Sandy Popp, Cole Runge, Peter Schlein, Aaron Schuette, Dan Teaters, and media.

1. Approval of the minutes of the June 6, 2012, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by B. Erickson, seconded by G. Pahl, to approve the minutes of the June 6, 2012, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Introduction of new members to the Brown County Planning Commission Board of Directors: Adam Gauthier, appointed by the Village of Bellevue and Town of Scott; Dan Robinson, appointed by the Brown County Executive and confirmed by the Brown County Board of Supervisors; and Scott Puyleart, appointed by the City of Green Bay.

N. Dantinne introduced Adam Gauthier, Dan Robinson, and Scott Puyleart, and welcomed them to the Brown County Planning Commission Board of Directors.

3. Transportation Improvement Program (TIP) overview.

L. Conard stated the Transportation Improvement Program (TIP) contains a five-year program of highway, transit, elderly and disabled, and alternative transportation improvement projects that have been awarded or are eligible for federal funds. There are numerous transportation-related federal funding sources identified for projects proposed in the draft TIP.

L. Conard noted that the MPO has been operating under the Federal Transportation Law known as SAFETEA-LU since 2005. Congress recently passed and the president signed a new Federal Transportation Law, MAP-21.

<p align="center">SAFETEA-LU* Federal Transportation Law</p> <p>Safe Accountable Flexible Efficient Transportation Equity Act - a Legacy for Users</p> <p><small>*expired on September 30th, 2009; new contributions thru September 30th, 2012</small></p>	<p align="center">MAP-21* Federal Transportation Law</p> <p>Moving Ahead for Progress - for the 21st Century</p> <p><small>*begins on October 1, 2012 (two-year law)</small></p>
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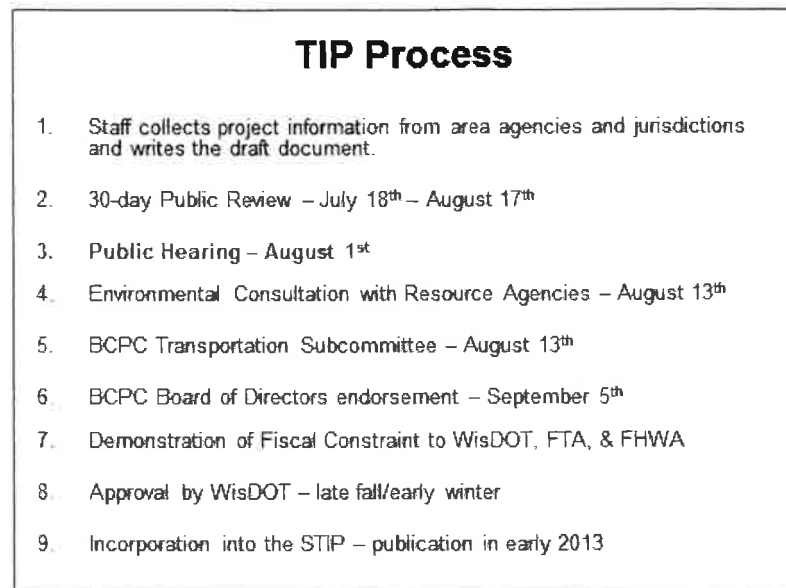
L. Conard noted that there will be changes in federal program names and funding levels beginning in 2013. The MPO will make the necessary transitions as more information becomes available.

L. Conard stated that the TIP has included and continues to include projects such as the US 41 expansion, Military Avenue, Green Bay Metro buses and operating assistance, specialized vehicles for the Red Cross transportation program, and alternative transportation such as the original Fox River Trail and subsequent improvements.

L. Conard stated that the Brown County Planning Commission, acting as the MPO Policy Board, recommended approval of the following projects totaling approximately \$5,000,000 since 2009:

BCPC Board of Directors approval of STP-Urban Funds	
<p><u>Humboldt Road</u> – Bascom Way to Spartan Rd - reconstruction with bike lanes & sidewalk Project Cost: \$2,208,000 Eligible Funding: \$1,766,400 (80%) Approved Funding: \$1,434,894 (65%)</p>	<p><u>Greene Avenue</u> – Libal St to East River Dr - reconstruction with bike lanes & sidewalk on the south side of the street Project Cost: \$381,850 Eligible Funding: \$305,480 (80%) Approved Funding: \$305,480 (80%)</p>
<p><u>Pilgrim Way</u> – Ashland Av to Holmgren Way - reconstruction Project Cost: \$1,740,000 Eligible Funding: \$1,392,000 (80%) Approved Funding: \$1,120,653 (65%)</p>	<p><u>Allard Street</u> – Grant St to Reid St - mill & resurface with sidewalks present Project Cost: \$116,000 Eligible Funding: \$92,800 (80%) Approved Funding: \$92,800 (80%)</p>
<p><u>Gray Street</u> – Dousman St to Velp Av - reconstruction with shared outside lane with sidewalks present Project Cost: \$2,062,500 Eligible Funding: \$1,650,000 (80%) Approved Funding: \$1,650,000 (80%)</p>	<p><u>Mather Street</u> – Vroman St to Roy Av - reconstruction with wide outside lane with sidewalks present Project Cost: \$615,000 Eligible Funding: \$492,000 (80%) Approved Funding: \$492,000 (80%)</p>

L. Conard reviewed a typical TIP process:



D. Robinson stated the draft TIP includes a projection that shows Green Bay Metro increasing farebox revenue (page 50).

L. Conard stated fixed route ridership is up 8-10% over last year. Green Bay Metro staff is projecting a continued increase in ridership and, therefore, an increase in farebox revenue over the next couple of years. This is not contingent on a fare increase.

D. Robinson asked for further explanation regarding air quality statements (page 47).

L. Conard stated that Brown County is what is called an “attainment” area. That means Brown County meets EPA guidelines for criteria pollutants including ozone, carbon monoxide, and PM_{2.5}. If Brown County did not meet the standards, a designation of “non-attainment” would be assigned and additional efforts to improve air quality would be required.

B. Erickson asked why Green Bay Metro offers free service on Saturdays and Sundays.

L. Conard stated that Green Bay Metro implemented a “half-fare” Saturday policy several years ago. The “half-fare” Saturday policy was so popular that the Green Bay Transit Commission, upon recommendation from the Transit Director, created “Green Saturday.” Everyone can ride for free on Saturday. In terms of free service on Sunday, Green Bay Metro offers free service for all Packers home games (approximately 7-8 Sundays per year). Green Bay Metro does not operate on non-Packer home game Sundays.

B. Erickson asked for clarification regarding how free passengers are counted.

L. Conard stated that non-fare paying passengers are counted and included in the appropriate categories (revenue passengers vs. all passengers).

L. Conard stated that the "Green Saturday" initiative has proven successful. People who had never used Metro have given it a try on Saturday. Many of those passengers have become fare paying passengers Monday through Friday.

L. Conard cautioned that raising fares does not always lead to an increase in revenue. For example, Metro recently reduced the price of a student (K-12) cash fare from \$1.50 to \$1.00. Ridership and revenue actually increased in this category.

D. Juengst asked about the programming for the Humboldt Road project.

L. Conard stated that the project was originally programmed for 2014. WisDOT, Brown County Public Works Department, and the City of Green Bay are currently working on the design phase of the project and believe a construction date of 2015 is preferred. L. Conard noted that this type of flexibility is allowed by federal law and is a common practice.

P. Blindauer asked about the dates identified on the public notice postcards that were distributed to interested parties.

L. Conard stated that the postcards identify tonight as the date of the public hearing and September 5 as the date the BCPC will be asked to take action on the TIP.

4. **Public Hearing:** Public hearing on the *Draft 2013-2017 Transportation Improvement Program for the Green Bay Urbanized Area* and public hearing on the *Green Bay Metro 2013 Program of Projects*. These public hearings will be held concurrently.

N. Dantine turned the public hearing over to L. Conard.

L. Conard opened the public hearing for the *2013-2017 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* and the *Green Bay Metro 2013 Program of Projects*. The TIP contains a five-year program of highway, transit, elderly and disabled, and enhancement transportation improvement projects eligible for federal funds. The Green Bay Metro 2013 Program of Projects includes projects for which federal transit funds under the Federal Transit Administration Act will be applied.

L. Conard stated that today's hearings will be held concurrently. The hearings will be recorded and a written transcript will be prepared. The transcript, along with any written comments received during the review process, will be forwarded to the Transportation Subcommittee, Brown County Planning Commission Board of Directors, and the Green Bay Transit Commission.

L. Conard asked three times if anyone wished to speak. Hearing none, the public hearing was closed. L. Conard informed the commission that the requirement for a public hearing has been fulfilled.

L. Conard stated that action on the 2013-2017 TIP has been scheduled for September 5.

5. Review and action on a resolution to the Brown County Board of Supervisors regarding the Brown County Farmland Preservation Plan.

A. Schuette presented the *Draft Brown County Farmland Preservation Plan* to the planning commission. In order for farmers to receive the \$7.50 per acre tax credit, the property must be zoned exclusive agriculture, A1, or other designation which is essentially agriculture.

A. Schuette stated that this is his 58th meeting regarding the plan and the cooperation he received from the villages and towns was excellent.

A. Schuette stated the county received a letter from Ben Brancel, Secretary of the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), tentatively approving the plan for five years. The letter is attached to the minutes.

Typically, the approval is for 10 years. However, in the opinion of DATCP, the towns of Green Bay, New Denmark, Humboldt, and Eaton created a checkerboard or swiss cheese agriculture pattern. Therefore, DATCP felt a five year approval was appropriate.

A. Schuette stated that Brown County does not have the authority to tell the villages and towns where agricultural land should be and that DATCP representatives have been informed of this on many occasions.

D. Robinson asked why the Town of Scott was not included. A. Schuette stated that DATCP was willing to give the town a pass because of its proximity to the City of Green Bay.

D. Robinson concluded that it sounds like the aforementioned communities and DATCP agree to disagree with the future pattern of the agriculture lands.

N. Dantine stated that the maps accurately reflect what the farmers and towns anticipate as being in agriculture for quite some time. Nothing is going to change over the next 5 to 10 years to change the agricultural areas in the identified towns. N. Dantine concluded that we have the best map we can have at this time.

A. Schuette stated the areas identified by the towns are consistent with their comprehensive plans.

G. Pahl stated he was opposed to the crisscross pattern of utility lines throughout the county and stated that he felt they should follow streets or lot lines.

A. Schuette stated that he agrees that the pattern is crisscross. The Wisconsin Public Service Commission has the authority to determine the location of utility-scale gas and electric utility corridors, not Brown County.

S. Puyleart stated that he has been a member of the Brown County Home Builders Association for a number of years. He stated that there is a "lot shortage" in Brown County and that the farmland preservation plan will handicap home builders by allowing the designation of exclusive agricultural lands.

A. Schuette stated as long as he has been with the planning commission, the BCPC has not denied a subdivision plat. Development is tied to the amount of sewer service area available as identified by the sewer service area plan approved by the DNR and as outlined in locally-developed community comprehensive plans.

P. Blindauer reminded the commission that the sewer service area can be amended at any time to reflect additional anticipated growth.

M. Malcheski stated that he did not see a reference to aquaculture included in the plan.

A. Schuette stated that the state does not require a specific reference to aquaculture. However, aquaculture is listed as a permitted use under the state's model exclusive agricultural zoning ordinance, which will be the basis for the town and village ordinances.

Discussion occurred regarding permit fees. A. Schuette stated that farmland preservation conversion fees no longer exist, leaving the Purchase of Agricultural Conservation Easement (PACE) Program unfunded.

A motion was made by K. Pabich, seconded by G. Pahl, to approve and forward the resolution to the Brown County Board of Supervisors regarding the Brown County Farmland Preservation Plan. Motion carried unanimously.

6. *Presentation on the development of A Model Ordinance for Pedestrian- and Bicycle-Friendly Site Design in the Green Bay Metropolitan Area.*

P. Schleinzi used PowerPoint to present the program stating that this project was designed to help local units of government create their own ordinances regarding site design.

P. Schleinzi reviewed the project components:

- Gather data regarding existing sidewalk system.
- Creation of a sidewalk layer in GIS.
- Improved ability to create 3D models in Google SketchUp Pro.
- Development of a Pedestrian- and Bicycle-Friendly Site Design Model Ordinance.

P. Schleinzi provided examples of the following aspects of the plan, which can be found on the Brown County Planning Commission website at:

<http://www.public.applications.co.brown.wi.us/Planningfolder/Transpotation/Model%20STP%20Ordinance%20FINAL%20071712.pdf>

- Pedestrian access within a site and to a site.
- Building location and positioning on the site.
- Bicycle parking locations.
- Parking lot design.
- Examples for sites with poor, moderate, and excellent access.
- Providing access to large retail, small retail, multi-family, and school sites.

G. Pahl stated that he does not like the concept of businesses being built adjacent to sidewalks as it is difficult to remove snow and very costly if the street needs to be widened in the future.

P. Schleinzi stated that they are not encouraging developers to build in the right-of-way. Appropriate right-of-way should be established prior to any construction.

C. Runge stated that it is important to provide safe and convenient access for those who walk and bike and those who drive and park.

M. Malcheski stated that this approach gives us a "brand-new" old downtown. There are ways to use engineering practices to mitigate concerns. This type of development is very successful in other communities.

G. Pahl stated that he was opposed to federal funds being used to purchase bicycle racks with shelters as shown on page 20 of the model ordinance. G. Pahl stated that it is not fair to motorcyclists as they do not have this type of amenity available to them.

Planning commission members suggested that motorcycles may not be allowed on the sidewalk or in other areas that bicycle racks are typically located.

M. Malcheski stated we are looking at hypothetical situations. We are not committed to funding them.

C. Runge stated that the document identifies bicycle- and pedestrian-friendly design practices that communities can use to encourage people to walk and bike to sites.

P. Schleinz stated that bike racks with shelters can be purchased by the private sector as a way to entice bicycle riders to their businesses.

P. Kolarik asked if there was an education component to the report to inform drivers that they need to yield to pedestrians in parking lots.

D. Robinson stated that the De Pere plan looked at the 4-Es; Engineering, Education, Enforcement, and Encouragement.

D. Teaters stated that the county's bike plan also addresses the 4-Es. The report in front of the commission tonight focuses on site plan design.

C. Runge stated that speed tables, painted crosswalks, and other treatments are used as examples in the report to show how drivers can be physically prompted to yield to pedestrians in parking lots.

P. Hilgenberg cautioned that pulling the building forward (in the De Pere Festival Foods example) may be detrimental to the success of the adjacent strip center.

A motion was made by B. Erickson, seconded by J. Vandersteen, to receive and place on file the report: *A Model Ordinance for Pedestrian- and Bicycle-Friendly Site Design in the Green Bay Metropolitan Area*. Motion carried.

7. Brown County Planning Commission staff updates on work activities during the months of June and July 2012.

M. Tumpach asked about bulleted items two and three on Chuck Lamine's staff report.

In the absence of C. Lamine, C. Runge stated that C. Lamine has been charged with working with interested parties regarding the development of the old Brown County Mental Health Center and County Farm property. Meetings have been and will continue to be a work program item for the department.

A motion was made by D. Juengst, seconded by J. Vandersteen, to receive and place on file the Brown County Planning Commission staff updates on work activities during the months of June and July 2012. Motion carried.

8. Other matters.

C. Runge reported that C. Lamine was accompanying his daughter to Milwaukee as she is having a series of medical tests.

9. Adjourn.

A motion was made by J. Lewis, seconded by J. Vandersteen, to adjourn. Motion carried. The meeting concluded at 8:12 p.m.



State of Wisconsin
Governor Scott Walker

Department of Agriculture, Trade and Consumer Protection
Ben Brancel, Secretary

July 25, 2012

Patrick Moynihan, Jr., Chair
Brown County Board of Supervisors
PO Box 23600
Green Bay, WI 54301-3600

Dear Mr. Moynihan:

My staff has reviewed a preliminary draft of the farmland preservation plan for Brown County and has reported some concerns with the proposed plan area in certain towns. Through conversations with the county staff, we are aware of the role that local decisions have made in determining the plan area. Although I have some concerns about which lands were included and excluded from the farmland preservation plan map, I am willing to certify the plan for a period of five years.

It is clear from the Composite Adopted Brown County Future Land Uses map from 2007 that agricultural land has a significant importance within the county both now and in the future. When the towns charted their future five years ago, they recognized the contributions of production agriculture locally and ensured that their maps allowed for those contributions to continue. I applaud those efforts and the foresight that the towns had demonstrated by mapping the County's future in such a manner.

Unfortunately, some of the towns within Brown County, namely Green Bay, New Denmark, Humboldt, and Eaton, are missing an opportunity by failing to map the farmland preservation plan area in accordance with the 2007 composite future land use map. It appears that these towns carried out a process of including lands into the farmland preservation area with little use of objective criteria that could more appropriately identify which lands should be preserved for agriculture. The resulting map creates isolated pockets of preserved farmland and does little to protect farmland into the future.

In Wisconsin we have seen that when farmland preservation areas are not mapped objectively, those isolated farms are left vulnerable to conversion of surrounding farmland out of agricultural use and into incompatible uses. This vulnerability creates a disincentive for farmers to reinvest in their farms due to the concern that will not recoup their investment.

As you know, agriculture plays a vital role in this state and in Brown County in particular. According to data from UW Extension and the USDA Census of Agriculture, Brown County ranks in the top ten in the state for total value of agricultural products sold, not to mention the value of livestock, poultry, milk, and dairy products. More than 1,000 farms in the county contribute more than 21,000 jobs and generate nearly \$6 billion in business sales. The continued availability of land for production agriculture is vital to the ability of agriculture to play such a strong role in the county's economy.

Sincerely,

Ben Brancel
Secretary

cc. Aaron Schuette, Brown County
Rick Stadelman, Wisconsin Towns Association



Agriculture generates \$59 billion for Wisconsin

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**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
August 1, 2012**

June and July 2012 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Attended a meeting of the Brown County 25 x 25 Energy Committee on June 11.
- Met with the County Executive and various Brown County staff to discuss development options for the old Mental Health Center and County Farm property.
- Met with City of Green Bay staff on June 20 regarding the Brown County Farm property.
- Attended the June 27 Green Bay/Brown County Professional Football Stadium District meeting and completed a tour of the \$145 million expansion project.
- Attended the Brown County Board Executive Committee meeting regarding Chapter 4 Personnel Policies of the Brown County Code of Ordinances.
- Attended a meeting with representatives of communities in Northeast Wisconsin to discuss pooling the Brown County Revolving Loan Fund (RLF) program with other loan fund programs in Northeast Wisconsin to create a larger regional economic development RLF program.
- Attended the June 20 and July 18 County Board meetings to address any questions related to Planning and Land Services (PALS) Department agenda items.
- Attended twice per month Planning division staff meetings.
- Attended PALS Department managers meetings.
- Researched information regarding creating a University Technology Park on the County Farm property. Met with UW-Green Bay staff to discuss the concept and potential cooperative efforts.
- Participated in discussions regarding regional Community Development Block Grant (CDBG) Housing Program funding strategies through the Wisconsin Department of Administration.
- Worked on developing the 2013 PALS Department budget.
- Prepared a report to the County Executive regarding economic development activities.
- Attended the City of De Pere TIF Review Board meetings on July 16.
- Participated in a Draft Environmental Impact Statement review and comment meeting with County Planning staff and WisDOT Northeast Region staff.
- Met with Brown County Department of Administration and Wisconsin Department of Administration staff regarding the CDBG Housing Program transition on July 19.
- Worked with Planning staff to develop a business park absorption analysis for business parks located within Brown County. This information will be used to evaluate the market potential for a Technology/Business Park on the Brown County Farm property.
- Chaired and attended Land Information Council meetings on June 20 and July 11.
- Attended the City of Green Bay Council meeting the evening of July 17 regarding a partial street vacation request that extends into the Mental Health Center building.
- Met with PALS staff to discuss advertising opportunities on the Land Information web site.
- Conducted a tour of the PALS Department for members of the Planning, Development and Transportation Committee the evening of June 25.
- Met with an engineering consultant regarding a dump site on the County Farm property.

- Met with Advance staff to coordinate the Brown County Economic Development Revolving Loan Fund program.
- Met with representatives of WisDOT and the Brown County Public Works Department about WisDOT's progress on the STH 29/CTH EA Extension Study.
- Met with the GIS/Land Records Coordinator and Human Resources staff to look into adding a GIS Technician or Specialist position into the non-levy Land Records Modernization budget.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Met with representatives of WisDOT and the Brown County Public Works Department about WisDOT's progress on the STH 29/CTH EA Extension Study.
- Made revisions to the Draft EIS document following a review meeting with WisDOT Northeast Region staff. Also formatted the revised Draft EIS document and prepared it for its second printing.
- Received comments about the second draft of the EIS from WisDOT Madison staff and began to incorporate the comments.
- Developed an Agriculture Impact Notice for the Draft EIS and sent the notice to the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP).
- Reviewed and commented on three drafts of the Model Site Plan Ordinance that is being prepared by BCPC and MPO staff. Also had three meetings with the Senior Planner and Transportation/GIS Planner to discuss revisions to the drafts.
- Reviewed information for WisDOT's third STH 172 Operations Study advisory committee meeting. Also prepared comments for and participated in the meeting.
- Collected crash and other information about a Green Bay intersection at the request of a Brown County Supervisor. Also assembled the information into a brief summary and sent it to the supervisor.
- Completed a draft of a Congestion Management Process (CMP) for the MPO area and distributed it to WisDOT and the Federal Highway Administration (FHWA) for review.
- Prepared information for and participated in a mid-year review meeting with representatives of WisDOT and the FHWA.
- Chaired a meeting of the Brown County Transportation Coordinating Committee (TCC).
- Began to develop an MPO Long-Range Transportation Plan Update task timeline to include in the MPO's 2013 Transportation Planning Work Program.
- Developed most of the Draft 2013 MPO Transportation Planning Work Program and Draft MPO Budget.
- Developed the MPO's reimbursement request and report to WisDOT for the second quarter of 2012. Also developed a transportation program expense report for the Brown County Department of Administration.
- Completed a survey about MPO freight planning activities for the National Freight Planning Study.
- Wrote a letter on behalf of MPO and BCPC staff supporting the Forward Service Corporation's request for a grant to continue funding Brown County's Mobility Manager.
- Participated in a meeting with representatives of Ledgeview, the Brown County Public Works Department, and a consulting firm to discuss plans for the CTH GV reconstruction project between CTH G and CTH X.
- Attended the 2013 Brown County department budget packet meeting.
- Met with other Brown County Planning and Land Services (PALS) Department managers to discuss the 2013 budget.

- Developed pavement ratings with the Transportation Planner I for street projects that were submitted for inclusion in the Transportation Improvement Program (TIP).
- Participated in a USDOT webinar about the Transportation Infrastructure Finance and Innovation Act (TIFIA).
- Prepared for and participated in a meeting of the Northeast Region Transportation Demand Model Users Group.
- Reviewed and commented on revisions to the area's Traffic Analysis Zones (TAZs) that were recommended by a consulting firm on behalf of WisDOT. The TAZs are used to develop the traffic forecasts generated by the Northeast Region Transportation Demand Model.

The recent major planning activities of Aaron Schuette, Principal Planner:

- Prepared a staff report to the Planning, Development, and Transportation (PD&T) Committee regarding the Intensive Agricultural Area comprehensive plan amendment.
- Coordinated the review and adoption by the Brown County Board of Supervisors the Intensive Agricultural Area amendment to the Brown County Comprehensive Plan for purposes of the Wisconsin Working Lands Initiative.
- Continued to coordinate with the Department of Agriculture, Trade, and Consumer Protection (DATCP) regarding their review of the draft Brown County Farmland Preservation Plan.
- Made revisions to the draft Farmland Preservation Plan per DATCP's review.
- Began work on the 2013 budget.
- Performed USGS depth to groundwater well checks in June and July.
- Prepared three-dimensional renderings of appropriate development near ESAs for the ESA and Shoreland Zone toolkit.
- Prepared a draft of the Brown County Environmentally Sensitive Area and Shoreland Zoning Toolkit Report and summary pamphlet.
- Coordinated with Wisconsin Coastal Management regarding the contract for the Port Opportunity Study.
- Prepared and submitted a quarterly report and reimbursement request to Wisconsin Coastal Management for the ESA/Shoreland Zone Toolkit.
- Continued working with the Planning Director on development of the Brown County Farm property.
- Prepared and submitted a quarterly report for the EPA Brownfield Assessment Grant.
- Prepared and submitted a year-long extension request to the EPA for the Brownfield Assessment Grant.
- Coordinated with AECOM and WDNR regarding additional testing at the project sites in Pulaski under the Brownfield Assessment Grant.
- Prepared a staff report to PD&T regarding the Northeastern Wisconsin Housing Coalition.
- Hosted a meeting of the Wisconsin Department of Administration – Division of Housing and Brown County Department of Administration staff on July 19 to discuss the financial aspects of the CDBG-Housing program.
- Attended the July 18 Brown County Board of Supervisors meeting for the adoption of the Housing Coalition resolution and the comprehensive plan amendment resolution.
- Prepared alternative CDBG-Housing funding distribution methodologies for counties within the coalition.
- Attended the July 18 All-Hazards Mitigation Plan committee meeting.
- Prepared the critical facilities map for the draft All-Hazards Mitigation Plan.
- Revised data for the draft All-Hazards Mitigation Plan.

- Prepared and printed out a display map of the Brown County Supervisory Districts for the Brown County Board Office.
- Revised the Village of Hobart Exclusive Agriculture Map for their comprehensive plan amendment.
- Prepared a map of village-owned properties for the Village of Pulaski.
- Provided Brown County school district boundaries in GIS format to the Government Accountability Board.
- Provided photos to the Wisconsin Coastal Management Program for their annual report.
- Worked with the Town of Wrightstown and Brown County Property Listing to resolve a street naming issue along Outagamie Road.
- Made revisions to the final Energy Efficiency and Conservation Block Grant reporting per U.S. Department of Energy.
- Assisted 76 members of the public or local units of government with specific planning, land division, or zoning related questions during the months of June and July.

The recent major planning activities of Peter Schlein, Senior Planner:

- Began review of 14 new certified survey maps (CSMs). Completed review of 16 CSMs.
- Completed review of two plat pre-consultation, two preliminary subdivision plats, and one final subdivision plat.
- Responded to one private and eight public Water Quality Letter requests.
- Completed three environmentally sensitive area (ESA) amendments.
- Completed two sewer service area (SSA) amendments.
- A Village of Suamico ESA amendment in the Bay Port Heights subdivision to update 1,970 square feet of wetland ESA setback so the ESA complies with new ESA requirements.
- A City of Green Bay proposal to rebuild part of the East River Trail between Joannes Park and Mason Street. Due to the public trail not being expanded, it was determined that a formal amendment was not required but shoreland zoning may apply which would be enforced by the City of Green Bay.
- A Village of Ashwaubenon ESA amendment to mitigate 0.10 acres of wetland that would be lost due to the development of a new commercial structure. The wetland is proposed to be replaced by 0.11 acres of wetland on the same property adjacent to a storm water management pond. The ESA designer made efforts to mitigate the new wetland adjacent to existing ESAs.
- A Village of Hobart SSA amendment to add 196.0 acres of SSA in two areas was finished that allows future development of the Centennial Centre Business Park and an area near Packerland Drive for commercial and residential uses. BCPC staff also recommended that an additional 97.4 acres of STH 29 right-of-way in Hobart and Howard be added because of a missing area on the map that, when viewed close up, appears to be a gap error on the map. The BCPC staff recommendation had no impact on acreage allocations for Hobart or Howard.
- A Village of Pittsfield minor SSA amendment to add 4.99 acres to the sewer service area was petitioned to allow future development of a community park. To further protect wetlands and enable logical future expansion of the SSA, BCPC staff recommended that 2.38 acres of wetland and 0.82 acres of right-of-way be included with the petition.
- Review of smaller SSA related issues and inquiries to develop solutions for the following community: Town of Ledgeview (1).
- Review of smaller SSA related issues and inquiries to develop solutions for the following communities: Town of Humboldt (1), Town of Ledgeview (4), Town of New Denmark (1),

Town of Pittsfield (1), Village of Ashwaubenon (2), Village of Bellevue (2), Village of Hobart (2), Village of Howard (2), and Village of Suamico (4).

- Prepared Water Quality Grant quarterly report for the Wisconsin Department of Natural Resources.
- Continued the development of an update to the Brown County All-Hazard Mitigation Plan. Updates related to demographics and risk assessment issues. Meetings were held with staff and a subcommittee in July. The group worked on regional issues to include in the plan that may help Brown County when applying for grants to cover the expenses of natural disasters. A final draft of the plan is proposed to be complete by September 2012.
- Nearing completion of a model site plan ordinance for pedestrian and bicycle connectivity. The project was developed with graphics that will help explain proposed ordinance requirements. The model is being designed for use by communities in the urbanized areas of Brown County. A summary presentation of the project will be made to the BCPC Board of Directors on August 1.
- Utilized an online format for submitting and filing SSA amendments and ESA amendments with the Bureau of Watershed Management to expedite the review and approval process, saving time and money for staff and property owners.
- Provided planning services and ESA related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

The recent major planning activities of Lisa Conard, Transportation Planner I:

- Continued work on the *2013-2017 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The TIP is a five-year program of highway, transit, elderly and disabled, and transportation enhancement projects.
 - Worked with WisDOT staff to finalize its 2013-2017 program.
 - Worked with public works officials to identifying projects eligible for STP-U funds.
 - Evaluated and ranked the projects based on approved project prioritization procedures.
 - Wrote two legal notices and developed a general TIP and 2013 Green Bay Metro Program of Projects summary postcards and mailed them to interested parties as part of the public involvement requirement.
 - Completed draft document.
 - Provided WisDOT, FHWA, and FTA with draft TIP document.
 - Developed PowerPoint presentation.
- Reviewed new federal transportation law, MAP-21, which will affect transportation programs, funding levels, and procedures for the MPO, Brown County, urban area municipalities, and Green Bay Metro.
- Researched need and required components of an update to the *2008 Coordinated Public Transit-Human Services Transportation Plan for Brown County, Wisconsin*. WisDOT staff will likely require an update in 2013.
- Tested Green Bay Metro's new *Real Time/Where is My Bus* application and made recommendations for improvement.
- Prepared on behalf of the Green Bay Metro Director a PowerPoint presentation regarding potential fixed route and paratransit service to the Village of Howard.

- Attended the public meetings held by Green Bay Metro staff the evenings of July 10 and July 19 in the Village of Howard. The meeting was designed to gauge interest from the residents of Howard if fixed route and paratransit services were warranted. Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Participated in the June 20 meeting of the Community Health Action Response Team (CHART) sponsored by the Green Bay Area Chamber of Commerce. The purpose of the group is to address chronic disease risk factors such as inactivity and poor nutrition at the policy, systems, and environmental levels.
- Attended the ADRC Board of Directors meeting on July 11. Action regarding passenger fares for the Red Cross transportation program was anticipated.
- Participated in the Green Bay Transit Commission meeting on July 18.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Prepared the 2013 Land Records Modernization budget.
- Coordinated and held two Land Information Council meetings (June 20 and July 11).
- Met with Register of Deeds to review Land Information Program revenues.
- Met with PALS managers to review budget options for 2013.
- Met with the Planning Director and Human Resources to look into adding a GIS Technician or Specialist position into the non-levy Land Records Modernization budget.
- Coordinated the setup of the floodplain "working" map to be used for input of flood studies, LOMA/LOMR, and other updates to the FEMA map.
- Attended a FEMA Great Lakes Coastal Flood Study Outreach conference call.
- Attended a Planning, Development & Transportation Committee open house.
- Compiled and submitted the Land Information Program Report to the Wisconsin Department of Administration.
- Coordinated the input of roundabouts into the GIS system and worked through issues with the 911 system import of these records.
- Provided 911 "Geo" data refreshes to Public Safety.
- Assisted Parks with data for the ADA assessment contractor (Sally Swanson Architects).
- Coordinated updates to the Industrial/Business Park GIS data layer and map.
- Coordinated the Census Boundary Annexation Survey (BAS) for Brown County.
- Met with Central Library staff to review the GIS/Community Connect system.
- Met with Village of Bellevue GIS Coordinator to go over GIS server setup.
- Continued to move the historic aerial photo project forward (selected vendor, set up contract, project kickoff, and data transfer).
- Continued to assist with the Survey Indexing project (setup and testing).
- Created large custom maps for the District Attorney.
- Created a custom map for UW-Extension.
- Provided hydrography and LiDAR data to the US Army Corps of Engineers for the Bay of Green Bay.
- Provided assistance with cellular tower locations for Public Safety and Communications.
- Created a Town of Lawrence Sewer Service Area map and sent to the Town of Lawrence.
- Created maps for PMI relating to staging of the 2013 Tall Ships event.
- Began coordinating a web-based hazardous chemical lookup site for Emergency Management.
- Troubleshoot errors with address lookups on the GeoPrime GIS web mapping site.

- Coordinated the implementation of a “Drill Down ID” tool for the GeoPrime web mapping site.
- Coordinated various addressing issues.
- Continued developing the GIS site for use with mobile technologies (smart phones, etc.).
- Began redesigning the v3 GeoDatabase to make the changeover of parcels and addresses to the new database.
- Coordinating with interns to set up a mailing list for people due for 3-year maintenance on their private onsite wastewater treatment systems.
- Coordinated updates to the Town of New Denmark zoning map (met with Zoning Administrator and intern).
- Coordinated the location of County-owned structures that are located within the 100-year floodplain (request from Barb West).
- Assisted the interns with various other projects.
- Updated zoning maps for the Town of Morrison.
- Provided GIS data to Northwind Technologies.
- Provided the county tax roll digital dataset to the Wisconsin Department of Revenue.
- Provided GIS data and maps to various customers including Gannett Media, American Transmission Company (ATC), Mach IV, Natural Resource Conservation Service (NRCS), Nsight Communications, Robert E Lee & Associates, and others.
- Installed ArcGIS 10.1 and began testing its functionality.
- Provided assistance to De Pere for manufacturing assessed values.
- Assisted other people with miscellaneous service, data, and training requests.
- Attended staff meetings as needed.

The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

- Began working on the Metropolitan Green Bay Brown County Street Map.
 - Assisted the interns with completing a first and second draft.
- Assigned addresses as requested.
- Began updating the street centerline data set in GIS.
 - All intersections that are constructed as a roundabout have been updated to reflect the correct intersection traffic patterns which will help in future routing analysis.
 - Completed all other street updates received from the Land Information Office and Property Listing staff.
- Downloaded and reviewed data from the Census Bureau to determine the new Green Bay Urbanized Area and the new MPO Planning Area Boundary.
- Gathered data and created maps for the Green Bay MPO Congestion Management Process.
- Assisted Green Bay Metro with creating new bus route brochures for the Green Bay Packers routes.
- Updated the Planning Department website with new TIP documents and maps for shoreland zoning.
- Made updates to the Brown County EIS maps after receiving comments from WisDOT.
- Completed the STP Urban A Model Ordinance for Pedestrian- and Bicycle-Friendly Site Design in the Green Bay Metropolitan Area.
- Began working on a county wide business park absorption study.
- Participated in regular staff meetings held every other Thursday morning.
- Attended the final STP Urban model ordinance review meeting on June 15.
- Attended the Land Information Council meetings on June 20 and July 11.